

## 國立陽明交通大學學生離校退費作業要點

### National Yang Ming Chiao Tung University Directions for Tuition Refund Upon Deregistration

110 年 2 月 24 日 109 學年度第 2 次行政會議通過

Adopted at the 2nd administrative meeting of the 2020 academic year on February 24th, 2021

一、為辦理本校學生休學、退學及畢業離校之退費事宜，特依據教育部「專科以上學校學雜費收取辦法」規定訂定本要點。

I. As for NYCU students' application for tuition refund following a temporary leave, suspension from school, and deregistration after graduation, these Directions are adopted in accordance with the Regulations Governing Charge of Tuition and Miscellaneous Fees of Colleges and Above promulgated by the Ministry of Education.

二、本校學生申請休學、退學及畢業離校，依下列離校退費標準表辦理：

II. NYCU students' application for a temporary leave, suspension from school, and deregistration after graduation shall be processed based on the following deregistration and tuition refund standards:

國立陽明交通大學學生離校退費標準表 National Yang Ming Chiao Tung University Student Deregistration and Tuition Refund Standards		
離校時間 Time of Deregistration	退費標準 Refund Criteria	退費項目 Scope of Refund
一、上課開始日之前 1. Before the 1st day of school	免繳費(已繳費者,全額退費) Free of charge (a full refund, if paid)	學費、雜費、學雜費(含基本學分費)、學雜費基數、學分費、個別指導費及其餘各費(宿舍費、體育場使用費、語言資源使用費、電腦及網路通訊使用費) Tuition, miscellaneous fees, tuition and miscellaneous fees (including basic credit fees), base tuition and miscellaneous fees, credit fees, individual instruction fees, and other fees (dormitory fees, stadium rent fees, language resource license fees, computer and network access fees)
二、上課開始日後未逾學期 1/3 2. Within one-third of the semester	退還三分之二 A two-thirds (2/3) refund	
三、上課開始日後逾學期 1/3, 未逾學期 2/3 3. Between one-third and two-thirds of the semester	退還三分之一 A one-third (1/3) refund	
四、上課開始日後逾學期 2/3 4. After two-thirds of the semester	不退費 No refund available	

三、本要點所稱上課開始日、學期 1/3、學期 2/3 等日期，依本校正式公告之行事曆認定之。

III. The 1st day of school and the days of one-third and two-thirds of the semester shall be determined by the calendar officially released by NYCU.

四、申請休學或退學者，其退費應依學生完成休學、退學程序之日為計算基準日。

碩、博士班於學期中畢業者，其退費應依學生辦妥離校手續，至教務處註冊組簽領學位證書之日為計算基準日。

IV. For the students who are taking a temporary leave or suspended from school, the refund shall be calculated based on the date on which they complete the procedure of taking a temporary leave or suspension from school.

For master's or PhD program students who graduate in the middle of a semester, the refund shall be computed according to their completion of the deregistration procedure, with the time of

deregistration as the date when they claim their diplomas at the Registration Section of the Office of Academic Affairs.

五、本要點未盡事宜，悉依教育部及本校相關規定辦理。

V. Any matters not covered herein shall be handled in accordance with the relevant Ministry of Education and NYCU regulations.

六、本作業要點經行政會議通過後實施，修正時亦同。

VI. These Directions and any amendment thereto shall be implemented after being approved by an Administrative Affairs meeting.