

國立陽明交通大學學生抵免學分辦法

National Yang Ming Chiao Tung University Credit Transfer Regulations

110 年 5 月 26 日 109 學年度第 2 次教務會議通過
Adopted at the 2nd Academic Affairs Meeting of Academic Year 2020 on May 26, 2021
110 年 6 月 17 日 臺教高(二)字第 1100076720 號函備查
Filed by Letter Tai-Jiao-Gao-(II)-Zhi No. 1100076720 for record on June 17, 2021
112 年 3 月 7 日 111 學年度第 3 次教務會議修正通過第 11 條
Article 11 amended at the 3rd Academic Affairs Meeting of Academic Year 2022 on March 7, 2023
112 年 5 月 30 日 111 學年度第 4 次教務會議修正通過第 7 條
Article 7 amended at the 4th Academic Affairs Meeting of Academic Year 2022 on May 30, 2023
112 年 10 月 12 日 112 學年度第 1 次教務會議修正通過第 9 條
Article 9 amended at the 1st Academic Affairs Meeting of Academic Year 2023 on October 12, 2023

第一條 為辦理學生抵免學分事宜，特訂定本辦法。

Article 1. National Yang Ming Chiao Tung University (hereinafter referred to as “NYCU”) enacts these “Credit Transfer Regulations” to govern the credit transfer/waiver of students.

第二條 本辦法用詞定義如下：

- 一、抵修(給予學分)：經審核准予抵修之科目，可免修所申請之學科且該學科學分數計入畢業學分數。
- 二、免修(不給予學分)：經審核准予免修之科目，可免修所申請之學科，惟學生須改修其他學科，以符合規定之畢業課程學分數。

Article 2. The following terms used herein shall be defined as follows:

- I. Transfer (with credits): Any student whose application for exemption from taking any subject is approved may be exempted from taking such subject, and credits for such subject may be included in their graduation credits.
- II. Waiver (without credits): Any student whose application for exemption from taking any subject is approved may be exempted from taking such a subject, provided that the student shall take another subject in order to satisfy the graduation credit requirements.

第三條 本校學生符合下列條件之一者，檢附成績單或學分證明等相關文件，得提出申請：

- 一、曾在本校、其他教育部核准設立之國內公私立大專校院或教育部採認規定之國外大學修習科目及格者。
- 二、依照法令規定准許先修讀學分後考取修讀學位者。
- 三、在本校期間修習其他課程持有學分證明者。
- 四、碩士班研究生於修讀學士學位期間先修研究所課程，且此課程不計入大學部畢業學分數規定，而持有證明者。惟列入大學部畢業學分數內計算者，嗣後考取研究所碩士班，如該等科目為校訂必修，在不變更碩士班畢業學分數原則下，得據以申請免修。
- 五、博士班研究生於修讀碩士學位期間先修博士班課程，且此課程不計入碩士班畢業學分數規定者。
- 六、轉系、所、學位學程生(僅得申請免修)。
- 七、經核准入學本校修讀雙聯學制學位之境外大學學生，於原校修習及格之科目及學分。
- 八、與本校簽訂教育合作計畫並經教育部核准得予學分互相認抵者。

前項第一至第三款學生於申請學分抵免時，其欲申請抵免之課程與學分不得有重複列計於取得其他學位之情形，否則不予受理。

Article 3. NYCU students who satisfy one of the following conditions may file the application by submitting their transcripts or certificates of credit:

- I. Students who have studied any subject in NYCU, any other domestic public/private college or university founded upon approval of the Ministry of Education or any foreign university recognized by the Ministry of Education, and who have completed the subject successfully.
- II. Students who have studied for the credits first and passed examinations for the degree program later lawfully.
- III. Students who have studied other courses with certificates of credits during the study periods.
- IV. Master's program students who have studied master's program courses excluded from the graduation credits for undergraduates while studying for their bachelor's degree, and hold the relevant proof. Notwithstanding, if the courses are included into the graduation credits for undergraduates and then the students are admitted to the master's program, insofar as the courses are required ones defined by the school and the master's program graduation credits remain unchanged, the students may apply for a waiver.
- V. Graduate students of the PhD program study the PhD courses while in the Master's program and the courses are not included in the Master's program for graduation.
- VI. Transfer students between departments/institutes, and degree program students (allowed to apply for waiver only).
- VII. Students from overseas universities who are admitted to the joint dual-degree program of NYCU after having completed the subjects and credits in the original university successfully.
- VIII. Students who have executed any education cooperation program with NYCU and who are approved by the Ministry of Education to transfer credits.

When the students referred to in subparagraphs 1~3 of the preceding paragraph apply for a transfer, the courses and credits claimed by them shall not be included in another degree program repeatedly, otherwise their applications will be rejected.

第四條 抵免申請期限如下：

- 一、新生、轉學生、轉系(所、學位學程)學生應於入學、轉學、轉系(所、學位學程)當學期行事曆規定期限前辦理。因故逾期再申請者，須經系所相關會議同意。
- 二、其他在學學生則於取得成績或學分證明後辦理抵免。

Article 4. The time limit by which an application for transfer/waiver shall be filed:

- I. In the case of freshmen, transfer students, and transfer students between departments (institutes/degree programs), the application shall be filed by the due date prescribed in the current semester calendar. Those who wish to file the application again because they fail to satisfy the due date with cause shall be subject to approval by a meeting of the department/institute.
- II. The other students may apply for transfer/waiver only upon receipt of transcripts or certificates of credits.

第五條 修讀學士學位學生之抵修學分數上限與轉(編)入年級規定如下：

- 一、學生得依其抵修學分申請提高編級，惟至少須修業一學年且於本校修滿至少 30 學分，始可畢業。
- 二、每抵修十六學分得提高編級一學期，提高編級兩學期即為提高編級一學年。
- 三、二專及五專畢業生最高得提高編級二學年；大學部退學學生最高得編入退學之年級，但上限為編入四年級。
- 四、轉學生以依錄取年級入學為原則，除依規定提高編級之外，若抵免學分過少者，亦得由學生向學系提出申請，經學系審查降低編級一學年。
- 五、轉系生不得申請提高編級。
- 六、提高或降低編級限於入學當學期開學後第一週結束前向學系提出申請。

Article 5. The limit of credit transfer applicable to the bachelor degree program students and requirements about transfer (entry) to any school year are stated as following:

- I. Students may apply for being classified into an upper class level of their major department based on the credits approached for transfer, and may graduate after studying for at least one year and completing at least 30 credits at NYCU.

- II. Upon each transfer of 16 credits, students may be classified into an upper class level for one semester. Being classified into an upper class for two semesters means being classified to an upper class for one school year.
- III. Two-year College and Five-year college graduates can be admitted to the class of two school years higher maximum. Undergraduate students who previously dropped out of school can only be readmitted to the class level from which they left and are limited to the fourth school year.
- IV. Transfer students shall be admitted in the year when they are admitted. Unless they are classified into an upper class pursuant to the relevant requirements, the students with a limited credit transfer/waiver may file an application with their departments and then may be classified into a lower class for one school year upon the departments' review.
- V. No transfer of students between departments/institutes, and degree programs are allowed to apply for being classified into an upper class.
- VI. An application for being classified into an upper or lower class must be filed with the relevant department by the end of the first week after the semester begins.

第六條 審核抵免之原則規定如下：

一、不同學分互抵後之處理規定：

(一) 以多抵少者：抵修後，以少學分登記。

(二) 以少抵多者：由系所指定補修科目以補足所差學分，若無科目相同、內涵或性質相近之科目可補修者，不得辦理抵免。

二、五專一至三年級視同高中職階段，其修習之科目不得辦理抵免。

三、申請抵免研究所課程之科目成績及格標準為 B-(或百分制 70 分)。各系(所、學位學程)有更嚴格規定者，從其規定。

四、研究生核准抵修之學分數，由各系(所、學位學程)自訂於修業規章。

Article 6. The application for credit transfer shall be reviewed in the following manners:

I. Resolution about transfer of different credits:

(I) In the case of more credits transferred to less credits: The less credits shall prevail upon the transfer.

(II) In the case of less credits transferred to more credits: The department/institute shall designate the subject to be re-taken so that the student may make up the difference in credits. Notwithstanding, if no identical subject or subject similar in substance or nature is available for re-taking, no application for a credit transfer shall be filed.

II. Students of the first to third grades under the five-year junior college program shall be identified as senior (vocational) high school students, who are not allowed to apply for credit transfers with respect to the subjects studied by them.

III. The grade qualification for a subject taken in any master degree program shall be B- (or 70 cores under the hundred mark system). The stricter requirements defined by various departments (institutes/degree programs), if any, shall apply.

IV. The number of transfer credits allowed to a graduate student shall be set forth by each department (institute/degree program) in its study regulations.

第七條 抵免由下列各單位審核後，送教務處檢核及登錄：

一、核心科目、語言與溝通科目、體育科目、服務學習科目、基礎科學科目等由相關主責開課單位審核。

二、其他科目與就讀學系(所、學位學程)規定之專業科目，由該學系(所、學位學程)審核。各單位可辦理甄試或參考轉學考試成績來審核學生之抵免申請。

Article 7. The credit transfer/waiver shall be checked and registered by the Office of Academic Affairs upon review by the following units:

I. The subjects in core subjects, language and communication, physical education, service learning and basic science shall be reviewed by the responsible course teaching unit.

II. The other subjects, and professional subjects required by the relevant department

(institute/degree program) shall be reviewed by the department (institute/degree program). Each unit may organize the admission review or transfer examination to review students' applications for credit transfer/waiver.

第八條 學生抵免學分數由各系所班裁定，但以修習推廣教育學分班取得之學分進行抵免後，其在校修業，不得少於該學制修業期限及畢業應修學分數二分之一，且不得少於一年，各系所班另有較嚴謹規定者從其之。

學生以遠距教學方式取得之推廣教育學分進行抵免，其抵免之學分數已超過該學制班別規定之畢業總學分三分之一者，學校應造冊報教育部備查。

Article 8. The number of credits that a student may apply for transfer shall be determined by each department. If the continuing education credits are applied for, the period of study at the University shall not be less than the required period of study of that academic system and the total credit hours enrolled shall not be less than half of the required graduation credits. The period of study shall not be shorter than one year. The more stringent requirements of each department, school, and division shall prevail.

Concerning the student applying for the continuing education credits of a remote course/on-line course, the university shall submit a registration to the Ministry of Education for a record if the applied credits have exceeded one-third of the total graduation credits required for that system or class.

第九條 學生以其於境外大專校院修讀取得之科目學分申請抵免，其學分依下列方式轉換：

- 一、採歐洲學分互認系統 (European Credit Transfer and Accumulation System, ECTS, 英國大學除外)、瑞典學分或俄羅斯學分，國外學分以二分之一計算，取整數(四捨五入)。
- 二、採英國學分累計及轉換制度 (Credit Accumulation Transfer Scheme, CATS)，CATS 的學分以四分之一計算，取整數(四捨五入)。
- 三、美國、加拿大、日本、新加坡、韓國及陸、港、澳地區之 **Credit 制** 學分可等同換算。**前述地區學校若採用 Unit 制，則需先轉換為 Credit 制計算。**
- 四、其餘非上述國家，半年學期(Semester)制學校承認其學分(Credit)；季學期(Quarter)制學校之學分時數(Credit Hour)以授課 18 小時為 1 學分為原則轉換。

Article 9. For the students who apply for transfer/waiver of the credits earned by them in an overseas college or university, the credits may be converted in the following manners:

- I. In the case of the European Credit Transfer and Accumulation System (ECTS, excluding UK universities) or credits earned in Sweden or Russia, the credits earned abroad shall be divided in half and rounded to the nearest whole number.
- II. In the case of the Credit Accumulation Transfer Scheme (CATS) in the UK, the CATS credits shall be divided by 4 and rounded to the nearest whole number.
- III. Credits obtained from partner institutions following the credit systems of the United States, Canada, Japan, Singapore, South Korea, China, Hong Kong, or Macau are converted to University's credits on an equivalent basis. Credits obtained from universities in the aforementioned areas following the Unit system must be converted to the University's credit system for calculation.
- IV. In countries other than those mentioned above, credits earned at any semester-system university will be recognized. For any quarter-system university, credit hours earned there will be transferred based on the principle of one credit for every 18 course hours.

第十條 其他未盡事宜，悉依本校學則及有關規定辦理。

Article 10. Matters not provided herein shall be governed by NYCU Academic Regulations and other applicable laws.

第十一條 本辦法經教務會議通過後實施，修正時亦同。

Article 11. The Regulations and their amendments will be implemented after they are approved by the Academic Affairs Meeting.

本要點有中英文兩個版本，在有疑義的情況下以中文版為準。

These Regulations are adopted in Chinese, which shall prevail in case of any discrepancy between the English translation and the Chinese original.