

SOP for the DDP students from UGR

Step 1: (One can apply at any time of the year)

- Download the DDP application form (**Application Form 1-1**)
 - Fill out the application form
 - Submit the form (WORD file), signed PDF file and CV to
- (1) ICST official email: (icst_ir@nycu.edu.tw)
 - (2) Host supervisor email
 - (3) Home supervisor email

Under the Title: Application for DDP_Name_(Name of the University).

- Students should send **Application Form 1-2 (Supervision Approval)** to the co-supervisor at NYCU, the co-supervisor should send the PDF file **signed** to ICST. Once ICST received **the Supervision Approval** from the co-supervisor at NYCU, we will send the confirmation letter to the applicant.

Notice:

- (1) It is not acceptable if your form is not WORD file and your mail is not under the title. In the WORD file, please write your name in block letters at the end.
- (2) Please also send a signed copy of the PDF file. (instead of writing name at the end, please sign.)
- (3) It is mandatory to finish Step 1 before you move to Step 2.

Step 2:

After receiving the confirmation letter for step1, you can apply through the website of the Office of International Affairs of NYCU.

(<https://oia.nycu.edu.tw/oia/en/app/artwebsite/view?module=artwebsite&id=801&serno=09b4f36b-50dc-4181-bb54-6f255173bff2>)

Notice: Please apply only according to the above mentioned important dates, otherwise the system will reject the application and other time of the year apart from the dates mentioned will remain closed.