

National Yang Ming Chiao Tung University Student Reward and Punishment Guidelines

Approved by the first special school affairs meeting of the 2021 spring semester on February 3
Amended and approved by the first student reward and punishment committee meeting of the 2021 spring semester on June 25
Amended and approved by the second school affairs meeting of the 2021-2022 fall semester on October 27
Amended and approved by the first student reward and punishment committee meeting of the 2022 spring semester on March 29
Amended and approved by the second school affairs meeting of the 2022 spring semester on May 25
Filed by the Ministry of Education (MOE) for reference via official letter Tai Chiao Hsueh (2) Tzu No. 1110061649 dated July 15, 2022
Amended and approved by the first student reward and punishment committee meeting of the 2023-2024 fall semester on January 8
Amended and approved by the second special school affairs meeting of the 2024 spring semester on June 12
Amended and approved by the first student reward and punishment committee meeting of the 2024-2025 fall semester on October 14
Amended and approved by the first school affairs meeting of the 2024-2025 fall semester on December 11
Filed by the Ministry of Education (MOE) for reference via official letter Tai Chiao Hsueh (2) Tzu No. 1130135926 dated January 6, 2025

Article 1 These Student Reward and Punishment Guidelines are formulated in accordance with Article 32 of the University Act to encourage students to maintain positive living habits and behaviors that are in line with social expectations.

Article 2 The types of student awards are as follows:

- (1) Commendation
- (2) Minor merit
- (3) Major merit

Article 3 Students may be given a commendation award under the following circumstances:

- (1) The student has provided various forms of effective service with enthusiasm.
- (2) The student has provided commendable assistance to those in need.
- (3) The student has served as a class officer and had outstanding performance.
- (4) The student has been proven to have effectively and proactively participated in campus affairs with enthusiasm.
- (5) The student has participated in various activities, competitions, and service work projects with outstanding performance.
- (6) The student has organized or participated in clubs or social activities with outstanding performance.
- (7) The student has exhibited other behaviors worthy of reward that are equivalent to the aforementioned items.

Article 4 Students may be given a minor merit award under the following circumstances:

- (1) The student has effectively and enthusiastically worked hard to organize group activities.
- (2) The student has been proven to have defended the rights of various groups.
- (3) The student has participated in various activities, competitions, and service work projects on behalf of the school with outstanding performance.
- (4) The student has demonstrated an ability to appropriately handle special affairs.

- (5) The student has served as a class officer with outstanding performance.
- (6) The student has exhibited other behaviors worthy of reward that are equivalent to the aforementioned items.

Article 5 Students may be given a major merit award under the following circumstances:

- (1) The student has alerted the school to illegal activities and thereby enabled the school to take precautions.
- (2) The student has participated in various activities, competitions, and service work projects on behalf of the school with outstanding performance or has participated in national or international competitions with outstanding performance and thereby enhanced the school's reputation.
- (3) The student has demonstrated exceptional levels of caring for the school or classmates and thereby enhanced the school's reputation.
- (4) The student has served as a class officer with outstanding performance and thereby enhanced the academic environment of the school.
- (5) The student has made significant and commendable contributions to others, the school, and society and can serve as a role model for other students.
- (6) The student has exhibited other behaviors worthy of reward that are equivalent to the aforementioned items.

Article 6 Perpetrators of negative actions shall be offered correctional education in lieu of the punishments listed in the Guidelines. Correctional education may include receiving counseling, admitting to mistakes and apologizing, participating in lectures, completing public service projects, providing compensation, and receiving psychological counseling. Perpetrators who refuse or fail to complete the correctional education programs they have been assigned within the assigned period shall receive equivalent punishment in accordance with the Guidelines.

Article 7 The types of student punishments are as follows:

- (1) Warning
- (2) Minor demerit
- (3) Major demerit
- (4) Expulsion
- (5) Withdrawal of student status

Article 8 Students may be given a warning under the following circumstances:

- (1) The student has unlawfully possessed others' property or caused non-serious damage to public property.
- (2) The student has committed minor insultation, defamation, or bullying.
- (3) The student has inappropriately hung announcements, posters, or promotional materials and defaced school property.
- (4) The student smoked (including imitation tobacco products and the designated tobacco products) on campus and continued to do so after repeated warnings were provided.
- (5) The student caused a minor public disturbance.

- (6) The student used a power source on campus for electronics in violation of school regulations.
- (7) The student has caused minor harm to the school's reputation or the rights and interests of others.
- (8) The student has misused another person's credentials or lent their own credentials to another person.
- (9) The student has failed to abide by rules, announcements, notices, and other school regulations and impeded administrative work.
- (10) The student has violated regulations regarding motor vehicles, caused an accident, or ridden a scooter or motorcycle without a helmet on campus.
- (11) The student has openly sold alcoholic beverages on campus without approval from the Office of Student Affairs.
- (12) The student has caused minor harm to public safety because of negligence.
- (13) The student has prompted others to respond to attendance calls in their place or responded to attendance calls in place of others.
- (14) The student has tampered with, covered up, damaged, or torn up posted notices; has harmed the rights and interests of individuals or groups; and has continued to do so after being given repeated warnings.
- (15) The student has committed minor acts of sexual harassment or sexual bullying, has been found guilty by the Gender Equality Education Committee, and has expressed remorse.
- (16) The student has caused minor interference in the lives of others through stalking, sending harassing e-mails, or other methods against the will of the individuals.
- (17) The student has committed minor violations with respect to the rules regarding examinations or has caused minor interference to other examinees.
- (18) The student has been involved in minor cases regarding research ethics and has been found guilty by the Student Research Ethics Committee.
- (19) The student has committed other punishable conduct equivalent to the aforementioned items.

Article 9 Students may be given a minor demerit under the following circumstances:

- (1) The student has committed nonminor violations of the items listed in Article 8 or repeatedly committed violations.
- (2) The student has committed major insult, defamation, or bullying.
- (3) The student has committed minor violence or fought with others.
- (4) The student has inflated or misappropriated public funds.
- (5) The student has caused major interference in teaching and disrupted school operations.
- (6) The student has committed a major violation of the regulations related to Internet use, information security, and intellectual property rights.
- (7) The student has participated in gambling with money in public spaces and continued to do so after being given repeated warnings.

- (8) The student has entered the research rooms or dormitories of others without reasonable cause or has searched through or opened others' private possessions, including computer data.
- (9) The student has committed a major violation of the school's public space and dormitory regulations.
- (10) The student has committed minor acts of sexual harassment or sexual bullying and has been found guilty by the Gender Equality Education Committee.
- (11) The student has caused major interference in the lives of others through stalking, sending e-mails, or other methods against the will of individuals.
- (12) The student has committed major violations with respect to the rules regarding examinations or has caused major interference to other examinees.
- (13) The student has participated in minor cheating during examinations.
- (14) The student has committed theft which causes lighter consequences.
- (15) The student has been involved in somewhat major cases regarding research ethics and has been found guilty by the Student Research Ethics Committee.
- (16) The student has committed other punishable conduct equivalent to the aforementioned items.

Article 10 Students may be given a major demerit under the following circumstances:

- (1) The student has committed major violations of the items listed in Article 9 (excluding the first item) or committed violations repeatedly.
- (2) The student has committed extremely serious insult, defamation, or bullying.
- (3) The student has participated in extremely serious violence against others or fighting.
- (4) The student has committed theft, embezzlement, occupation of others' property, or corruption.
- (5) The student has forged or tampered with credentials for personal use.
- (6) The student has held or been in possession of dangerous items or illegally been in possession of items that have been prohibited on campus.
- (7) The student has committed a major violation of the law and been convicted by official legal agencies or the school.
- (8) The student has hosted gatherings on campus for the purpose of causing trouble and major interference with teaching or school administration.
- (9) The student has committed major acts of sexual harassment or sexual bullying and has been found guilty by the Gender Equality Education Committee.
- (10) The student has been convicted of sexual assault at a Gender Equality Education Committee meeting.
- (11) The student has modified their grades, student status, or other data without authorization.
- (12) The student has participated in major cheating during examinations.

- (13) The student has been involved in a major case related to research ethics and been found guilty by the Student Research Ethics Committee.
- (14) The student has committed other punishable conduct equivalent to the aforementioned items.

Article 11 Students may be subject to expulsion under the following circumstances:

- (1) The student has committed even one of the major violations listed in Article 11 (excluding the first item) or committed violations repeatedly.
- (2) The student has participated in even one major act of violence or fight.
- (3) The student has accumulated three major demerits over their period of study.
- (4) The student has smoked, injected, possessed, or sold illegal drugs or other narcotics.
- (5) The student has intentionally set a fire and endangered public safety.
- (6) The student has received a failing grade for conduct.
- (7) The student has been convicted of extremely serious sexual harassment or sexual bullying at a Gender Equality Education Committee meeting.
- (8) The student has been convicted of major sexual assault at a Gender Equality Education Committee meeting.
- (9) The student has asked another person to take an examination in their place or been involved in collective cheating.
- (10) The student has made major modifications to their grades, student status, or other data without authorization.
- (11) The student has been involved in extremely serious cases related to research ethics and been found guilty by the Student Research Ethics Committee.
- (12) The student has committed other punishable conduct equivalent to the aforementioned items.

Article 12 A student's student status may be revoked under the following circumstances (students who have had their student status revoked shall not be issued any documents related to their studies at this school):

- (1) The student has committed any of the major violations listed in Article 12.
- (2) The student has committed a major violation of the Criminal Code and been convicted by the judiciary.
- (3) The student has misused, forged, or falsified credentials, documents, or their academic background or work experience and thereby harmed the school's reputation.

Article 13 Students participating in internship courses may be issued punishments in accordance with the code of ethics and the seriousness of the circumstances:

- (1) Students who have failed to perform their duties in accordance with school regulations and caused damage to the rights and interests of others shall be issued a minor demerit at the least.
- (2) Students who have used their authority to cause harm to others shall be issued a major demerit at the least.

Article 14 Procedures:

- (1) Rewards and punishments shall be applied for by the relevant personnel by filing a student reward and punishment form with the Division of Student Assistance. All commendations, minor merits, warnings, and minor demerits shall be approved by the head of the Office of Student Affairs. Rewards and punishments above the level of major merits and demerits shall be confirmed by the Student Reward and Punishment Committee and approved by the President.
- (2) Students who have violated the Student Reward and Punishment Guidelines, have been given a warning or minor demerit, and feel remorse for their conduct can apply for punishment cancellation in accordance with the following regulations.
 - i. Students may apply to the Division of Student Assistance for punishment cancellation after receiving approval from their instructor and the original agent who recommended the punishment by no later than 1 month after the start of the subsequent semester.
 - ii. Students who have been given a warning or a minor demerit shall complete service work (i.e., campus cleanup or public affairs assistance) for 4 and 12 hours, respectively.
 - iii. The punishment record may be cancelled after the student passes a campus service evaluation.
- (3) Student rewards and punishments accumulate over the course of study, not each semester. Students may not apply for punishment cancellation if they receive a major demerit, detention, expulsion, or are revoked of their student status, and the records for these punishments shall not be cancelled.
- (4) Students who have violated the Guidelines and proactively reported their violation before the school is aware of it and who express remorse over their actions may be exempted from punishment or receive mitigated punishment (excluding those who have violated the Criminal Code).
- (5) Students who have deliberately damaged or destroyed public property shall restore the property to its original state or compensate the school at the item's current price after verifying the price with the relevant authorities.
- (6) Students who have intentionally provided false evidence or information during an investigation shall be given a more severe punishment upon being found guilty by the Student Reward and Punishment Committee of violating school regulations.
- (7) Students' rewards and punishments shall be handled in accordance with the Articles of the Guidelines. In addition, the Student Reward and Punishment Committee and the Office of Student Affairs shall adjust punishment according to the student's age, year of study, motivations, purpose, attitude, means, and conduct and the consequences of their

conduct. Adjustments to the punishment shall be approved by a two-thirds majority in the Student Reward and Punishment Committee.

- (8) Points shall be added or deducted from students' conduct grades according to the rewards and punishments they receive in each semester.
- (9) Cases regarding rewards and punishments shall be closed after the standard procedures are completed. However, cases in which evidence or information was missing shall be reviewed.
- (10) Students punished with a major merit, detention, or expulsion or have their student status revoked shall be notified that they will be required to present a defense in a Student Reward and Punishment Committee meeting and be questioned.
- (11) Students, the Students' Association, and other student self-governance organizations (hereinafter referred to as the "appellants") shall file an appeal to the school in accordance with relevant regulations if they believe the school's punishments, measures, or resolutions to be illegal or inappropriate and injurious to the rights of the students or stakeholders.
- (12) Students involved in cases related to research ethics, sexual assault, sexual harassment, and sexual bullying that are reviewed or closed after their graduation shall be assigned punishments in accordance with the Guidelines, and their conduct grades for the relevant semesters shall be recalculated.

Article 15 The Guidelines and the amendments thereto shall be implemented upon approval by the Student Reward and Punishment Committee and the President and reported to the Ministry of Education.