

Kuangfu Campus, NYCU Co-Learning Housing Application Method

1. In order to provide students with accommodations on the Kuangfu campus during their co-learning period, this method is enacted by the 2nd Housing Center, to provide housing application references for the students in need.

2. If you are in request for accommodation during the co-learning period, please apply to the 2nd Housing Center in accordance with the following mentioned specified day and process.

For those who are required to study fixed courses (including double majors) at the Kuangfu campus by the department's academic schedule, the department will submit a name list or attach students' transcripts, which are printed within one week (relevant records of double majors must be included) and which will be examined by the 2nd Housing Center. After approval, the students will apply for accommodation in accordance with this application method.

3. The housing period is on a semester basis. Short-term accommodation is not provided.

For those who apply for accommodations for the first semester in an academic year, please submit your requests to the 2nd Housing Center by August 20. If you need accommodation for the second semester, please apply for it to the 2nd Housing Center three days ahead of the residence move-in date for the second semester (refer to the school academic year calendar).

The move-in and move-out periods for the academic year will be announced by the 2nd Housing Center.

4. An applicant applying for residence accommodation on the Kuangfu campus shall fill out a **Co-Learning Housing Application Form** (as attached) and be received by the 2nd Housing Center by e-mail.

The 2nd Housing Center, at its sole discretion, shall depend on the availabilities of the dormitories to make the assignments, and notify students about the result of the accommodation assignments in the order of their applications.

Students are not allowed to designate residence accommodations according to personal preference. The housing fee will go along with the tuition and incidental payment bill if the housing assignment is confirmed before the payment period begins. Applicants applying for accommodations from the beginning of the payment period afterward, must apply to the 2nd Housing Center and receive the housing payment bill in person, and make the payment at the 2nd Cashier Division.

The results of the students' co-learning housing assignments will be forwarded to the 1st Housing Center as well when the whole related paperwork and procedures are completed by the applicants.

5. The resident students on campus must comply with the regulations in the Terms and Conditions of the Residence License Agreement and the Students Accommodation Policy. The 2nd Housing Center reserves the right to approval or rejection on each case of the housing application.

6. This Method hereof shall come into effect after being resolved in the Student Dorm Committee, and submitted to and approved by the Dean of Student Affairs. The same when amending.