



# 2021-2022 第四屆國際高教培訓暨認證 Certificate in Teaching and Learning in Higher Education (CLTHE) Program, 2021-2022

## I. 推動目標 Aims

本校 2018 年起與英國高等教育學院 (Advance HE) 合作，每年舉辦一屆國際高等教育教學認證培訓 (Certificate in Learning and Teaching in Higher Education, CLTHE)，共 3 個培訓模組，總計 60 小時。本校國際高教培訓暨認證中心(Higher Education Accreditation for Teaching, HEAT)主要以輔導教師與博士生提昇高等教育專業教學知能及技巧，使教學符合國際高教專業教學架構標準 (Professional Standards Framework, PSF)，協助申請並獲得國際高等教育專業認證 (HEA Fellowship)。每人參加培訓暨認證之 10 萬元費用由學校全額補助。

The professional certificate of teaching and learning in advance higher education (Advance HE) program is co-designed within the National Chiao Tung University (NCTU) and the Advance HE in the United Kingdom. This program aims to provide faculty and doctoral students with professional training for enhancing teaching and students' learning in higher education. All participants are encouraged to do some activities and use critical concepts that learn in the program, reflect in the class, and continue to think and to improve how to improve students' learning. After the program, all participants are required to apply for the HEA certificate using their pedagogical design and personal development.

## II. 培訓暨認證參與優勢 Benefits

1. 提昇個人於高等教育的教學職能發展  
Consolidates personal development and evidence of professional practice in your higher education career.
2. 獲得具國際機構認可的教學衡量標準與內容  
Provides a valuable measure of success and is increasingly recognized by international institutions.
3. 確保教學符合國際高教專業教學架構標準  
Provides assurance that your institution is fully aligned with UKPSF practice and a badge of assured quality.
4. 提供個人針對研究/教學反思與探討的機會，實現對教學/學生學習的承諾/  
Demonstrates commitment to teaching, learning, and the student experience, through engagement in a practical process that encourages research, reflection, and development.
5. 獲得英國 Advance HE 具公信力的國際教學認證證明  
For individuals, to identify their expertise with the entitlement to use post-nominal letters (AFHEA, FHEA, SFHEA, PFHEA).



### III. 培訓暨認證資訊 Program Information

2021-2022 年第四屆國際高教培訓分為 3 個梯次(每梯次各 4 天)，分別於 9 月、11 月與隔年 1 月舉行。參與者需於 9 月第一梯次的培訓前，先繳交 3 萬元國際高教培訓暨認證保證金。參與者 3 個梯次都需要參加並完成活動(每梯次僅能請假 4 小時)。參與者完成至少 60 小時培訓後，會先獲得 Advance HE 頒贈的證書。培訓後需於隔年 4 月完成 3,000 字教學反思的國際高等教育專業認證 (HEA Fellowship) 申請；申請認證後將退還保證金。

The program will be **three modules (4 days each)** within one academic year, from September 2020 to July 2021. **All participants need to attend all modules and finish assigned tasks. Participants only can be asking for leave for 4 hours in each module.** After completing the training program, participants will be awarded a training certificate from Advance HE as passing the below rule of attendance. All participants will also be required to apply for the Higher Education Academy (HEA) Fellowship with a **3,000-word reflective commentary.**

項目	日期
報名日期 Registration period	2021/7/1-2021/7/31 July 1 <sup>st</sup> to July 31 <sup>th</sup> , 2021
審查日期 Document review date	2021/8/16-2021/8/20 August 16 <sup>th</sup> to August 20 <sup>th</sup>
出納組繳交保證金 Deposit of NT\$30,000 in Cashier Division	2021/8/20-2021/8/27 August 20 <sup>th</sup> to August 27 <sup>th</sup>
第一梯次 Module 1 EA101 co-working space	2021/9/6-2021/9/9 高等教育教與學 September 6 <sup>th</sup> to September 9 <sup>rd</sup> , 2021 Teaching and learning in higher education
第二梯次 Module 2 EA101 co-working space	2021/11/5-2021/11/8 提升高等教育的專業實踐 November 5 <sup>th</sup> to November 8 <sup>th</sup> , 2020 Enhancing professional practice in higher education
第三梯次 Module 3 EA101 co-working space	2022/1/18-2022/1/21 領先高等教育內容的教與學 January 18 <sup>th</sup> to January 21 <sup>th</sup> , 2022 Leading learning and teaching in the higher education context
認證繳件日期 Timeframes for submitting a fellowship application	2022/2/21 第一梯繳件；2022/4/11 第二梯繳件 1st Timeframe : <b>By February 21<sup>th</sup>, 2022</b> 2nd Timeframe : <b>By April 11<sup>th</sup>, 2022</b>



#### IV. 參與者 Who can apply?

1. 國立陽明交通大學專任教師/博士生/博士後  
Faculty members, Ph.D. students, and post-doctoral researchers from National Yang Ming Chiao Tung University (NYCU)
  - 未來想共同擔任培訓講師的教師  
Those who are willing to serve as co-trainers in the coming years.
  - 想要自我成長與提昇教學的教師/ Faculty members.
  - 已獲得/想獲得教學獎的教師  
“Outstanding Teaching Awards” and “Remarkable Teaching Awards” recipients.
  - 未來想擔任高教教師的博士生/博士後  
Ph.D. students/ Post-doctoral researchers who want to become teachers of higher education
2. 共同參與教育部深耕計畫之全球鏈結/國際競爭力的合作夥伴：臺灣大學、清華大學、成功大學的專任教師/  
Faculty members of universities implementing International Competitiveness Project under the Higher Education Sprout Project, including National Taiwan University (NTU), National Tsing Hua University (NTHU), and National Cheng Kung University (NCKU).

\*參與名額上限 25 名 The maximum number of participants is 25.

#### V. 培訓暨認證費用 Fee

1. 國立陽明交通大學參與的教師/博士生/博士後，每人參加培訓暨認證之 10 萬元費用由學校全額補助。  
Free for NYCU faculty, Ph.D. students, and post-doctoral researchers. **NYCU subsidies each participant NT\$100,000** for the training and fellowship application fee for NCTU and NYMU participants.
2. 國立陽明交通大學參與的教師/博士生/博士後，成功報名計畫後，每人於第一梯次培訓前需繳交 3 萬元保證金。保證金將於通過 3 梯次 60 小時培訓時數、完成培訓中活動，並於 2022 年 4 月 11 日(前)完成 3,000 字的國際高等教育專業認證 (HEA Fellowship)申請後，即透過學校流程退還保證金。  
Each NCTU and NYMU participants will be required to deposit of **NT\$30,000** as enrolling the program successfully. The deposit will return as completing all modules' requirements and submitting the application.
  - Attend all modules (An excused leave of 4 hours in each module is permitted).
  - Finish all assigned tasks during or after each module.
  - Submit the fellowship application (with 2 recommendation letters) **before April 11<sup>th</sup>, 2022.**

## VI. 培訓暨認證參與申請 Apply

1. 依身份填寫完教師申請表或博士生/博士後申請表/ Filling out the “Faculty form” or “Ph.D. / Doctoral Form.”

<p style="text-align: center;"><b>教師申請表</b> HEA Faculty Form</p>	<p style="text-align: center;"><b>博士生/博士後申請表</b> HEA Ph.D. / Doctoral Form</p>
<p>A. Personal profile B. Courses offered within 3 years C. Educational background  D. Academic and research awards within 5 years  E. Professional experiences within 5 years</p>	<p>i. Personal profile ii. Ph.D. transcript iii. Proof of English proficiency : the most recent language certification documents (e.g., TOEFL, TOEIC, and IELTS) OR any other relevant documents that can verify your English proficiency iv. English curriculum vitae and self-introduction, which also includes your future plan v. A recommendation letter from your advisor vi. Proposed your teaching plan and offered your potential course details in the Ph.D. Form.</p>

2. 填寫完畢後請 Mail 至教務處/國際高教培訓暨認證中心 張助理  
([lunacathy@nycu.edu.tw](mailto:lunacathy@nycu.edu.tw)) 分機：31262  
Mail back your “Faculty form” or “Ph.D. / Doctoral Form.” to Cathy Chang.

## VII. 重要注意事項 Important notes

1. 將嚴格控管出席狀況，3 梯次的培訓均需全程參與 (每梯次最多只能請假 4 小時)。未達 60 小時培訓時數，恕不退還保證金。  
**Strict attendance requirements will be enforced.** Unexcused absences will result in the required withdrawal from the program without a deposit refund.
2. 培訓後必需申請 Advance HE 國際高教認證，未申請認證者，將不退保證金。  
After training, you need to apply for the HEA Fellowship. Otherwise, the deposit will not be refunded.
3. 若您未達培訓時數基本要求，僅完成國際高教認證申請，亦不退保證金。  
If you complete the certification application without sufficient training hours, the deposit will not be refunded.
4. 國立陽明交通大學國際高教培訓暨認證中心保留調整個審核/繳費/培訓/認證等重要日期，以及調整培訓內容的權利，以因應突發狀況或不可抗拒之因素。  
NYCU reserves the right to adjust dates and training details to accommodate unforeseen circumstances.



## 國際高教培訓暨認證申請表—教師 HEA Faculty Form

<b>姓名*</b> Name		<b>學校*</b> University	
<b>職稱*</b> Title		<b>系所/單位*</b> Department	
<b>學校人事代碼*</b> Staff ID		<b>校內分機*</b> Extension No.	
<b>手機*</b> Cell phone		<b>電子郵件*</b> E-mail	
<b>校內兼任行政職</b> Administration position	( 例：交大研究發展中心主任 )		
<b>專長/研究領域</b> Research area	( 例：語音訊號處理；通訊系統；機器學習 )		

### 110 學年度上學期開授課程 / Fall semester course in 2021

課程名稱 Course Name	大學部/碩博班 Undergraduate / Graduate Course	英語授課 EMI Course
	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/No
	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/No
	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/No

### 108-109 學年度開授的課程 / Course Information in the past 2 years

	課程名稱 Course Name	大學部/碩博班 Undergraduate / Graduate Course	英語授課 EMI Course
109 下學期 / 2021 Spring		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/No
109 上學期 / 2020 Fall		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/No
108 下學期 / 2020 Spring		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/No
108 上學期 / 2020 Fall		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/No



**學歷背景 / Educational background**

畢業學校 College/University	國別 Country	主修學門 Major	學位 Degree	修業期間 Year
(Purdue University)	USA	Engineering	博士 Ph.D.	1994-1996

**近 5 年教學與研究獎勵事蹟 / Academic and research awards within 5 years**

年 / Year	事蹟 / Awards
2020	國立交通大學 108 學年度傑出教學獎

**近 5 年經歷 / Professional experiences within 5 years**

年 / Year	經歷 / Experience
2017 - 2021	國立交通大學電機學院副教授

**請閱讀並確認以下注意事項 / Important notes**

1. 確定錄取並接獲通知後，需於 1 週內至本校出納組支付保證金台幣 3 萬元整。  
The participant will receive a notice letter if you join the program successfully. Then, the participant needs to deposit of NT\$30,000 to the Cashier Division in NCTU.
2. 學員需完成 3 個梯次至少 60 小時培訓，並於 2022/4/30(前)完成認證申請，且提供本單位認證申請文件及推薦函備查後，得全額退還保證金。  
The participant needs to attend the whole 3 modules and submit Fellowship application before the end of April, 2022. Then, the participant will need to provide us a copy of Fellowship Application and the two recommendation letters to further proceed with the NT\$30,000 refund.



3. 若學員未完成培訓或未完成上述說明，則不予退費。  
If the participant does not complete the training, does not submit the HEA Fellowship Application, or any above instructions, the deposit will not be refunded.
4. 國立陽明交通大學國際高教培訓暨認證中心保留調整各審核/繳費/培訓/認證等重要日期，以及調整培訓內容的權利，以因應突發狀況或不可抗拒之因素。  
NYCU reserves the right to adjust program dates in its sole discretion and at any time, in order to accommodate unforeseen circumstances.
- 我已閱讀並瞭解上述注意事項/ I have read and understood the above important notes.



## 國際高教培訓暨認證申請表—博士生/博士後 HEA Ph.D. and Doctoral Form

姓名* Name		學號* Student ID	
系所* Department		年級* Grade	
指導教授* Advisor		手機* Cell phone	
電子郵件* E-mail			
身份* Status	<input type="checkbox"/> 博士生 / Ph.D. student <input type="checkbox"/> 已通過博士資格考 / Already passed qualifying exams <input type="checkbox"/> 博士後 / Post-doctoral researcher <input type="checkbox"/> 其他/Other : _____		
最高學歷* Highest Degree	<input type="checkbox"/> 博士學位 / Ph.D. degree ; 就讀期間 / Year : ____ / ____ ~ ____ / ____ (YYYY/MM) 學校及系所名稱 / School and Major : _____ <input type="checkbox"/> 碩士學位 / Master degree ; 就讀期間 / Year : ____ / ____ ~ ____ / ____ (YYYY/MM) 學校及系所名稱 / School and Major : _____		
專長/研究領域 Research area	( 例：比較與國際教育；多元文化教育；性別平等教育 )		

### 110 學年度上學期預計開授課程 / Fall semester course in 2021\*

授課資訊 Course Information	開課學校 / School : <input type="checkbox"/> 陽明交通大學 / NYCU <input type="checkbox"/> 其他學校 / Other : _____ 課程名稱 / Course titles : _____ _____
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課程綱要 (英文) Syllabus	*請提供課程英文版課綱大綱 或課程規劃與說明 Please provide English syllabus or course planning
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**109 學年度開授課程 / Course in the academic year of 109 (2020-2021)**

授課資訊 Course Information	<p>109 學年度是否授課？ Have you taught a formal class in the academic year of 109 (2020-2021) ?</p> <p><input type="checkbox"/> 無 · 109 學年度無授課 / No</p> <p><input type="checkbox"/> 有 / Yes :</p> <p style="padding-left: 40px;">開課學校 / School : <input type="checkbox"/> 交通大學 / NCTU <input type="checkbox"/> 其他學校 / Other : _____</p> <p>課程名稱 / Course titles : _____</p>
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課程綱要 (英文) Syllabus	*請提供課程英文版課綱大綱 或課程規劃與說明 Please provide English syllabus or course planning
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**請準備以下文件，申請時請一併提供/ Other necessary applying**



### documents

- 成績證明/ Ph.D. transcript
- 英文相關證明 / Proof of English proficiency
- 英文自我介紹與規劃 / English curriculum vitae and self-introduction, which also includes your future plan
- 指導教授推薦信/ A recommendation letter from your advisor
- 確認 110 學年度第 1 學期有開課程/助教課程/工作坊等，並完成上方表格內的課程說明 / Proposed your teaching plan and offered your potential course details in this Form

### 請閱讀並確認以下注意事項 / Important notes

5. 確定錄取並接獲通知後，需於 1 週內至本校出納組支付保證金台幣 3 萬元整。  
The participant will receive a notice letter if you join the program successfully. Then, the participant needs to deposit of NT\$30,000 to the Cashier Division in NCTU.
6. 學員需完成 3 個梯次至少 60 小時培訓，並於 2022/4/30(前)完成認證申請，且提供本單位認證申請文件及推薦函備查後，得全額退還保證金。  
The participant needs to attend the whole 3 modules and submit Fellowship application before the end of April, 2022. Then, the participant will need to provide us a copy of Fellowship Application and the two recommendation letters to further proceed with the NT\$30,000 refund.
7. 若學員未完成培訓或未完成上述說明，則不予退費。  
If the participant does not complete the training, does not submit the HEA Fellowship Application, or any above instructions, the deposit will not be refunded.
8. 國立陽明交通大學國際高教培訓暨認證中心保留調整各審核/繳費/培訓/認證等重要日期，以及調整培訓內容的權利，以因應突發狀況或不可抗拒之因素。  
NYCU reserves the right to adjust program dates in its sole discretion and at any time, in order to accommodate unforeseen circumstances.

- 我已閱讀並瞭解上述注意事項/ I have read and understood the above important notes.