

戶外公共區域使用收費標準表

單位：元/時段

項目 費用 場地	場地使用費收費等級	
	一級	二級
陽明校區		
守仁樓前廣場	10,000	500
傳統醫學大樓甲棟西側徒步區	10,000	500
博雅園區廣場	8,000	500
知行樓前徒步區	10,000	500
博雅園區烤肉區	3,000	500
光復校區		
大禮堂前廣場	5,000	500
工三館前廣場及草坪	6,000	500
浩然前廣場(含景觀大道)	8,000	500
資訊技術服務中心前樟樹林	4,000	500
工二館前草坪	6,000	500
綜合一館與工五館間草坪	8,000	500
資訊技術服務中心旁小木屋前廣場	4,000	500
西區烤肉區	4,000	250
西區草原區(含多功能活動區)	10,000	500
西區多功能活動區	2,000	250
竹湖週邊(含百竹園)	10,000	500
博愛校區		
四舍旁草坪	10,000	500
五舍旁草坪	10,000	500
賢齊館旁草坪	10,000	500
<p>說明：</p> <p>一、管理單位：事務一組(陽明校區)、事務二組(光復校區及博愛校區)。</p> <p>二、時段：依時段收費，每時段為4小時，包含正式活動、場佈、彩排及撤場時間，各時段規定如下：</p> <p>(一)上午時段：以8時至12時為原則。</p>		

- (二)下午時段：以13時至17時為原則。
- (三)晚間時段：以18時至22時為原則。
- (四)使用時間未達1個時段，按1個時段計收；如需延長時間，應徵得本校同意，每時段不得超過30分鐘並加收逾時費用(加收原場地費用之5分之1)。
- (五)超過30分鐘加計收1個時段，但以不影響下一時段之使用為原則。
- (六)除特殊情況下，不受理校內大型考試前一日及當日使用之申請。
- (七)烤肉區下午時段以12時至17時為原則，晚間時段以17時至22時為原則。

三、相關規範：

- (一)保證金：
 - 1. 校內單位：免保證金。
 - 2. 校外單位：每場地每次保證金6,000元。
- (二)佈置及彩排：於活動前一天或當日若無其他單位使用時，可供使用。
 - 1. 校內單位：免費。
 - 2. 校外單位：每場地每時段2,000元。
- (三)場地設施維護費：有舉辦園遊會、演唱會、搭棚架或舞臺設施之活動，以及行動車輛、餐車等，每場地每日2,500元。
- (四)清潔費：使用館舍周邊之場地，需收取鄰近館舍廁所之清潔費；惟仍請使用單位自行場復且攜離垃圾或租用垃圾子車。
 - 1. 校內單位：週一~週五8時至17時免收；其餘每時段為750元，惟全校性重大活動、校內教師教學研究，及校內學生社團、學生自治組織舉辦活動免收清潔費。
 - 2. 校外單位：8時至17時每時段1,500元；17時至22時每時段750元。
- (五)新人婚紗攝影無需申請(需自行維持清潔)，其餘拍攝須會辦秘書處對外事務組。
- (六)其他公共區域：以不外借為原則，若有需要須專簽，並比照前列各項之場地大小及設施酌收相關費用。

四、場地採分下列二級收費，其說明如下：

- (一)一級收費：校外機關團體舉辦之各項活動，及校內各系所(單位)、學生社團、學生自治組織與校外聯合舉辦之活動。
- (二)二級收費：校內各系所(單位)舉辦之活動。
- (三)全校性重大活動、校內教師教學研究，及校內學生社團、學生自治組織舉辦活動，及新人婚紗攝影免費。
- (四)具公益性質、身心障礙團體、對本校有實質利益之拍攝行為或認養該場地，得視其性質減半收費或免費，惟需事先提出，經專簽奉核可後減免之。

(五)若因校方特殊需求設置之行動車輛、餐車等，經專簽奉核可後得予免費。

Table of Standard Charges for Using Outdoor Public Areas

Unit:

NTD/Period

Venue	Item	Level of Charges for Venue Usage	
	Charge	Level 1	Level 2
Yangming Campus			
	Square before Shou-Ren Building	10,000	500
	Pedestrian Zone West of Traditional Medicine Building A	10,000	500
	Square of Bo-Ya Park	8,000	500
	Pedestrian Zone before Zhi-Xing Building	10,000	500
	BBQ Zone of Bo-Ya Park	3,000	500
Guangfu Campus			
	Square before Grand Auditorium	5,000	500
	Square and Lawn before Engineering Building 3	6,000	500
	Square before Library and Information Center (including Scenic Boulevard)	8,000	500
	Forest of Camphor Trees before Information Technology Service Center	4,000	500
	Lawn before Engineering Building 2	6,000	500
	Lawn between Assembly Building 1 and Engineering Building 5	8,000	500
	Square beside Information Technology Service Center and before Shine Mood Waffle House	4,000	500
	West Side BBQ Zone	4,000	250
	West Side Grass Zone (including Multipurpose Activity Area)	10,000	500
	West Side Multipurpose Activity	2,000	250

Area		
Areas around Bamboo Lake (including Bai-Zhu Garden)	10,000	500
Boai Campus		
Lawn by Dormitory 4	10,000	500
Lawn by Dormitory 5	10,000	500
Lawn by Jan-Qi Biomedical Engineering Building	10,000	500
Description:		
<p>1. Managing Units: 1st Division of General Affairs (Yangming Campus) and 2nd Division of General Affairs (Guangfu and Boai Campuses)</p> <p>2. Periods: Fees are charged based on periods. Each period is 4 hours, including the duration of performances, stage setting, rehearsals, and dismantling stage setting. The periods are defined as follows:</p> <p>(1) Morning period: generally from 8 AM to 12 PM</p> <p>(2) Afternoon period: generally from 1 PM to 5 PM</p> <p>(3) Evening period: generally from 6 PM to 10 PM</p> <p>(4) If the usage time does not reach a full period, it will be charged as one full period. Any extension of time requires approval of the University and shall not exceed 30 minutes per period, with an additional fee charged for overtime (one fifth of the original charge for using the venue).</p> <p>(5) An additional period will be charged for exceeding 30 minutes, but it shall not interfere with the usage of the next period.</p> <p>(6) Applications for venue usage on the day before and the day of major on-campus exams will not be accepted, except in special circumstances.</p> <p>(7) For BBQ zones, the afternoon period is generally from 12 PM to 5 PM, and the evening period is generally from 5 PM to 10 PM.</p> <p>3. Related Regulations:</p> <p>(1) Security Deposit:</p> <p style="padding-left: 20px;">A. On-campus units: Exempt from a security deposit</p> <p style="padding-left: 20px;">B. External units: A security deposit of 6,000 NT dollars per venue per event</p> <p>(2) Set-up and Rehearsals: Allowed on the day before or on the event day if no other unit is using the venue.</p> <p style="padding-left: 20px;">A. On-campus units: Free of charge</p> <p style="padding-left: 20px;">B. External units: 2,000 NT dollars per venue per period</p> <p>(3) Venue Facilities Maintenance Fee: Applicable to events such as carnivals and concerts, events with installation of scaffolding or stage facilities, or events with mobile vehicles, food trucks, etc., at 2,500 NT dollars per venue per day.</p> <p>(4) Cleaning Fee: For venues around buildings, a cleaning fee for restrooms in nearby buildings will be charged. However, the unit using the venue is responsible for venue restoration, trash removal, or renting trash carts.</p>		

A. On-campus units are exempt from charges from 8 AM to 5 PM from Monday to Friday. For other periods, 750 NT dollars per period is applicable. Campus-wide major events, on-campus faculty teaching and research activities, and events organized by on-campus student clubs and student self-governing organizations are exempt from the cleaning fee.

B. External units are charged 1,500 NT dollars per period from 8 AM to 5 PM and 750 NT dollars per period from 5 PM to 10 PM.

(5) Newlyweds' wedding photography does not require an application (the newlyweds are responsible for cleaning the photography venue), but all other photography activities need coordination with the Division of Public Relations at the Secretariat.

(6) Other public areas are generally not available for lending. Special approval is required if the usage of other public areas is needed, and associated fees will be charged based on the venue's size and facilities according to the all charge standards mentioned above.

4. Charges for venue usage are classified into two levels, the description is as follows:

(1) Level 1 Charge: Events organized by external organizations and events jointly organized by external parties and any of the University's departments (units), student clubs, and student self-governing organizations.

(2) Level 1 Charge: Events organized by the University's departments (units).

(3) Campus-wide major events, on-campus faculty teaching and research activities, events organized by on-campus student clubs, student self-governing organizations, and newlyweds' wedding photography are exempt from charges.

(4) Acts of public benefit, disabled groups, photography activities benefiting the University, or adopting a venue may be eligible for reduced or waived charges, depending on their nature. However, prior requests from applicants and special approval from the University's authorities are required for such reductions or exemptions.

(5) Mobile vehicles, food trucks, or similar setups for the University's special needs, upon special approval from the University's authorities, may be exempt from charges.